



THE PROVINCIAL COURT
OF BRITISH COLUMBIA

Effective Date: *01 Dec 2013*

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JUDICIAL CASE MANAGERS

ASSIGNMENT OF DUTIES PURSUANT TO S. 11 OF THE *PROVINCIAL COURT ACT*

The following are the duties, classes of cases or matters to which Judicial Case Managers are assigned by the Chief Judge:

- a. Fixing of dates for a preliminary inquiry, trial, sentencing hearing, hearing, conference or other proceeding;
- b. In the context of performing designated duties or on the direction of a judge, adjournments, and where jurisdiction to grant adjournments is given to a judge or the court under an enactment, authorization is given pursuant to s. 31(1) of the *Provincial Court Act* to exercise all the powers and jurisdiction of a judge or the court with respect to adjournments;
- c. Issuing process, making orders and doing acts as may be required at a first or subsequent appearance for case management purposes including, but not limited to:
 - i. Conducting arraignment;
 - ii. Ordering a s. 486.4 ban on publication (by consent);
 - iii. Ordering a s. 517 ban on publication;
 - iv. Amending Informations (by consent);
 - v. Vacating bench warrants (where not opposed by counsel);
 - vi. Vacating trial dates upon entering of a guilty plea or stay of proceedings, or upon the issuance of a bench warrant;
- d. Recording of guilty pleas except on *Youth Criminal Justice Act* matters;
- e. Taking of elections except from unrepresented persons;

- f. Making orders to obtain Pre-Sentence Reports (PSRs), Technical Suitability Reports (TSRs) or other information that may be requested or required in connection with the recording of guilty pleas or taking of elections when consented to by Crown and Defence Counsel;
- g. Consent remand(s) of persons in custody pursuant to s. 516 of the *Criminal Code of Canada*, and all matters involving judicial interim release that are uncontested as to release and the form and conditions of release including uncontested variations of existing release orders and making a detention order where counsel consent;
- h. Making a consent order that a preliminary inquiry or trial be conducted in French;
- i. Making a no contact order under s. 516(2) of the *Criminal Code of Canada* where the accused is represented and by consent;
- j. Marking bail for an estreatment application; and
- k. Under the *Youth Criminal Justice Act*, reading the Information at the first appearance, and attending to the s. 26 age and notice requirements.

Thomas J. Crabtree
Chief Judge
Provincial Court of British Columbia