

to the virtual hearing and how the parties can file any related documents at least two business days in advance of the hearing. The debtor shall serve a copy of the *Information for Virtual Appearance* document and a blank [Supporting Materials Form](#) on the creditor when serving them with a copy of the Notice of Payment Hearing.

5. Rule 9.1 Simplified Trials

Where Rule 9.1 applies (Simplified Trials), the parties must file a completed Trial Statement (Form 33) with attached copies of all relevant documents at least 14 days before the date set for trial [Rule 9.1(17)]. Parties will receive information from the court registry when they are notified of their trial date about how to file their Trial Statement and related documents.

History of Practice Direction

- Original practice direction dated April 19, 2021.
- May 25, 2021: updated per [OIC 310/2021](#).
- January 4, 2022: added COVID-19 alert for week of January 4 to 7, 2022.
- January 10, 2022: continues COVID-19 alert.
- **January 31, 2022: deletes COVID-19 alert.**

I make this practice direction pursuant to my authority under [OIC 310/2021](#) ordered May 25, 2021, *Provincial Court Act*, R.S.B.C. 1996, c. 379, *Small Claims Act*, R.S.B.C. 1996, c. 430 and *Small Claims Rules*, B.C. Reg. 61/93.

Melissa Gillespie
Chief Judge
Provincial Court of British Columbia