

- c. Where a debtor has requested a payment hearing and has filed a Notice of Payment Hearing Form (Form 13) [Rule 12(10)], and the judge or judicial justice has granted the application to attend the payment hearing by telephone or MS Teams audioconference or videoconference, the court registry will provide the debtor with an *Information for Remote Attendance* document about how to attend the hearing remotely and how the parties can file any related documents at least two business days in advance of the hearing. The debtor shall serve a copy of the *Information for Remote Attendance* document and a blank [Supporting Materials Form](#) on the creditor when serving them with a copy of the Notice of Payment Hearing.

5. Rule 9.1 Simplified Trials

Where Rule 9.1 applies (Simplified Trials), the parties must file a completed Trial Statement (Form 33) with attached copies of all relevant documents at least 4 days before the date set for trial [Rule 9.1(17)]. Parties will receive information from the court registry when they are notified of their trial date about how to file their trial statement and related documents.

History of Practice Direction

- Original practice direction dated April 19, 2021.
- May 25, 2021: updated per [OIC 310/2021](#).
- January 4, 2022: added COVID-19 alert for week of January 4 to 7, 2022.
- January 10, 2022: continues COVID-19 alert.
- January 31, 2022: deactivates COVID-19 alert.
- July 18, 2022: Adds in s. A.3 applications to a judge requiring a hearing and payment hearings to proceedings that by default require in person attendance (along with trials and default hearings) as reflected in appendix "A" of NP 28, and housekeeping changes.

I make this practice direction pursuant to my authority under [OIC 310/2021](#) ordered May 25, 2021, *Provincial Court Act*, R.S.B.C. 1996, c. 379, *Small Claims Act*, R.S.B.C. 1996, c. 430 and *Small Claims Rules*, B.C. Reg. 261/03.

Melissa Gillespie
Chief Judge
Provincial Court of British Columbia