

3. Document Naming Protocol

The same document organization and naming protocol for bail hearings above applies to sentencing hearings where counsel will be appearing by audioconference or videoconference.

4. Adjournments

Where a sentencing hearing is adjourned for a sentencing hearing on another date and counsel previously emailed documents to the registry, counsel does not need to re-send the documents.

Cross-Reference

- The Policy on Use of Electronic Devices in Courtrooms and Access to Court Proceedings Policy, including the general prohibition on the recording or broadcasting of court proceedings unless authorized by the Court
- Notice to the Profession and Public 21 for etiquette and expectations on connecting by remotely (Anyone appearing in Provincial Court by Teams can email the CBABC at members@cbabc.org for technical support.)
- Law Society of BC Member Portal: [BC Courtrooms Live Links](#)

History of Practice Direction

- Original Practice Direction effective April 19, 2021.
- Revised Practice Direction July 18, 2022; adding reference to Interior Region throughout and updating to reflect current processes, including updating Appendices “A” and “B” and adding Appendix “C”.
- Revised Practice Direction January 9, 2023; adding reference to Island Region throughout and updating to reflect current processes, including updating Appendices “A” and “B” and removing Appendix “C” and adding cross-reference in paragraph 12 to NP 31.

I make this practice direction pursuant to my authority under the *Provincial Court Act*, R.S.B.C. 1996, c. 379, and Rule 3 of the *Criminal Caseflow Management Rules*.

Melissa Gillespie
Chief Judge
Provincial Court of British Columbia